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| **General Information**  **Kindly submit your application 6 weeks prior the planned webinar (for CME application 16 weeks).**  **Please read the dedicated SOPs for Virtual Meetings and Webinars for more information.**  If you have any questions, please contact [office@espghan.org](mailto:office@espghan.org) | | | | | | | |
| **Title and Topic:** |  | | | | | | |
| **Date** (please add the preferred date) |  | | | | | | |
| **Time** (please add the preferred time slot) |  | | | | | | |
| **Responsible Organisers:** | **Name** | | | | | **E-Mail** | |
| **Name** | | | | | **E-Mail** | |
| **Organising WG/SIG:** |  | | | | | | |
| **CME Application** |  | No |  | Yes | Please submit all relevant documents no later than **16 weeks prior to the webinar** to [office@espghan.org](mailto:office@espghan.org) | | |
| **Application/Registration:**  (Will this be an application or registration event) |  | No |  | Yes | If application, please state the application requirements the delegates need to fulfil and submit (application documents): | | |
| **Short Motivation/General Information:**  (Please attach to this application from as well a short introduction for the event website) |  | | | | | | |
| **Speakers**  (Names, Emails) |  | | | | | | |
| **Max. Number of Delegates:** |  | | | | | | |
| **Website Information\*** |  | | | | | |  |
| **Comments:** |  | | | | | |  |

The webinar will be hosted by the ESPGHAN Office on the ESPGHAN GotoMeeting® Platform. No specific technical requirements are needed. The speaker is responsible for a) providing all presentation slides to the ESPGHAN Office at least one week before the meeting and b) to ensure a stable and high-speed internet connection on their side. Pre-Recorded presentations can be considered.