

## Intro



Welcome to our survey

to evaluate the communication and cooperation effectiveness of the **ESPGHAN society and its committees.**

As members of the different committees we invite and encourage you to share **your perspectives** and kindly ask for your personal assessments of the committees' work, your tasks as much as the overall internal communication within your and in relation to other areas of the ESPGHAN society.

The survey will take **up to 15-20 minutes** and is separated in 3 parts: Introduction, Tasks and Processes.

We ask you to fill out the online questionnaire **one time only** and **individually per member**. We would like to explicitly point out that your personal information and assessments will be included in the results **solely in an aggregated form** and that neither your name nor your exact position will be mentioned. Further information on the processing of your data and data protection can be found [here](#).

We kindly ask you **to complete** the survey by **November 15th 2022** the latest.

You can **interrupt the questionnaire at any time** by closing the browser window - you can then continue processing the questionnaire at a later time by calling up the link again at the same point (note: this only works if you are using the same device and browser).

**Thank you very much for your cooperation!**

## Data protection

I agree that the data will be processed in accordance with the attached privacy policy and would now like to participate in the survey.

Yes

No

Are you sure that you do **not** agree with the privacy policy and therefore do **not** want to participate in the survey?

Yes

No

I agree that the data will be processed in accordance with the attached privacy policy and would now like to participate in the survey.

Yes

No

## Committees

To ensure a holistic evaluation, we ask you to **name the committee** you are a member of.

Again, we ask you to fill out the online questionnaire **only once and individually per member**. We would like to explicitly point out that your personal information and assessments will be included in the results **solely in an aggregated form** and that **neither your name nor your exact position** will be mentioned.

Hepatology Committee (HepCom)

Gastroenterology Committee (GIC)

Committee of Nutrition (CoN)

Young ESPGHAN Committee (YE Com)

Public Affairs Committee (PAC)

Allied Health Professionals (AHP)

Other - Please let us know what organizational area you are located to:

We ask you to shortly describe your individual areas of responsibility within your committee. Please limit your answer to 400 characters.

## Reasons, value, PD

What are the main reasons you are a member of an ESPGHAN committee? You can name up to three reasons.

Reason 1	<input type="text"/>
Reason 2 (optional)	<input type="text"/>
Reason 3 (optional)	<input type="text"/>

What aspects of ESPGHAN do you value most? Please name up to three aspects.

Aspect 1	<input type="text"/>
Aspect 2 (optional)	<input type="text"/>
Aspect (optional)	<input type="text"/>

Please describe shortly what would be a good outcome of this project in your opinion? Please limit your answer to 400 characters.

To what extent do you agree on the following statements regarding personal growth?

	Strongly agree	Agree	Disagree	Strongly disagree	No assessment possible
There are personal development possibilities <u>for members of ESPGHAN</u> in general.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
There are personal development possibilities for members of <u>my committee</u> in general.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Strongly agree	Agree	Disagree	Strongly disagree	No assessment possible
I see personal development possibilities <u>for myself</u> within my committee.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Tasks

**Thank you for your valuable input so far. Now we would like to dive deeper into tasks and structures of your committee.**

Please name up to 3 aspects of your committee that are particularly important to understand for this project.

Aspect 1	<input type="text"/>
Aspect 2 (optional)	<input type="text"/>
Aspect 3 (optional)	<input type="text"/>

**We kindly ask you to rate the following questions using our rating-scheme. In addition you can use an extra slot to further describe your rating shortly.**

To what extend do you agree on the following statements regarding communication and cooperation?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree
Communication with and within the ESPGHAN Council functions well. My committee can successfully raise topics, which are taken further by the Council and receives transparency.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree
Exchange between members and committee chair is effective and possible at given times.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Exchange between committees is possible and valuable. We can profit each other with knowledge and skills.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall communication within ESPGHAN society is effective regarding clarity of roles and tasks.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Communication within my committee is effective regarding clarity of roles and tasks. We function well.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Do you want to elaborate on the above statements regarding communication and cooperation?

Please name up to three aspects of what is going particularly well in your committee.

Aspect 1

Aspect 2 (optional)

Aspect 3 (optional)

Please name up to three aspects of what could be improved in your committee in the future.

Aspect 1

Aspect 2 (optional)

Aspect 3

(optional)

Are there any other aspects of improvement regarding the communication and cooperation effectiveness in committee, council or society? Please limit your answer to 400 characters.

Are there any tasks that you cannot fully complete due to other professional activities? If yes, which ones? Please limit your answer to 400 characters.

In your opinion, will certain tasks of the committee or the society change in the future? Due to...

	Does not apply	Rather does not apply	Rather applies	Fully applies	No assessment possible
...digitization	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...legal requirements	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...personell changes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...other requirements. Please tell us which ones:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

To dig a little deeper, are there any tasks that could be...

...redundant in the future? Please name up to three.

Aspect 1

Aspect 2 (optional)

Aspect 3  
(optional)

...combined and carried out in one specific place in the society?  
Please name up to three.

Aspect 1

Aspect 2 (optional)

Aspect 3  
(optional)

...fulfilled by external providers? Please name up to three.

Aspect 1

Aspect 2 (optional)

Aspect 3  
(optional)

Do you feel your committee and ESPGHAN are well positioned to  
take on future challenges?

- To a small extent
- Partly / partly
- To a large extent
- No assessment possible

Your answer was rather negative or undecided, what would be  
needed to prepare ESPGHAN and the committees for the future?  
Please limit your answer to 400 characters.

## Processes

Lastly, we want to know how your cooperation looks like - within your committee but also in relation to the other committees and the ESPGHAN society in general. Therefore, please complete the following and final parts of this survey.

Are there any descriptions, standards or checklists/manuals for the main processes? If yes, which ones? Please limit your answer to 400 characters.

With regards to your committee's tasks, do you see any synergies with other areas of ESPGHAN, which may create duplicated work to some extent? Name up to three aspects.

Aspect 1

Aspect 2 (optional)

Aspect 3  
(optional)

Which processes/interfaces should be examined more closely for more effective work in the committee or in the society? Name up to three.

Aspect 1

Aspect 2 (optional)

Aspect 3  
(optional)

Do you feel responsibilities and roles are clear within your committee and within the ESPGHAN society?



- To a small extent
- Partly / partly
- To a large extent
- No assessment possible

The ESPGHAN office is functioning as a support in communication processes, organization of meetings, preparation of material. Do you feel sufficiently supported and enabled to work successfully as a ESPGHAN member? You can additionally use the slot to describe your rating.

- Does not apply at all
- Rather does not apply
- Rather applies
- Fully applies
- No assessment possible
- Do you want to elaborate on the above?

As a final question, what other topics do you think are important for improving the work within the society? Please name up to three.

Topic 1

Topic 2 (optional)

Topic 3 (optional)

## End of survey

You have now reached the end of the questionnaire.

### **Thank you very much for your participation!**

We will now evaluate your data and will present the final results to the ESPGHAN Council in  
December 2022.

Please submit the questionnaire via the "Submit" button or use the "Back" button if you would like to change anything in the questionnaire.

If you have any further comments for the evaluation team, please let us know. Please answer briefly and in keywords (max. 200 characters).